Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananaggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

NOTICE OF AWARD

PHILCOPY CORPORATION
793 JP Rizal Ave., Makati City
supplies@philcopy.net
<jijettsantos@philcopy.net>

This is to inform you that the PAO Bid and Awards Committee (PBAC) resolved on 22 March 2022 to recommend the procurement from your company through Direct Contracting the following item: **FOUR (4) UNITS OF KYOCERA-MITA PRIMARY PAPER FEED UNIT; TWO (2) UNITS KYOCERA FEED ROLLER AND TWO (2) UNITS KYOCERA RETARD ROLLER, AS SPECIFIED UNDER PURCHASE REQUEST NO. 269-03-2022, FOR PAO-CENTRAL OFFICE RECORDS SECTION, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

The same recommendation for procurement being approved, you are hereby issued this Notice of Award to proceed with the subject procurement subject to posting of warranty security in accordance with the IRR of RA 9184.

Thank you very much and more power!

For and by authority of the Chief Public Attorney:

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananaggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Re: NOTICE TO PROCEED

FOUR (4) UNITS OF KYOCERA-MITA PRIMARY PAPER FEED UNIT; TWO (2) UNITS KYOCERA FEED ROLLER AND TWO (2) UNITS KYOCERA RETARD ROLLER, AS SPECIFIED UNDER PURCHASE REQUEST NO. 269-03-2022, FOR PAO-CENTRAL OFFICE RECORDS SECTION, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, SUBJECT TO POSTING OF WARRANTY SECURITY

PHILCOPY CORPORATION
793 JP Rizal Ave., Makati City
supplies@philcopy.net
<jijettsantos@philcopy.net>

PHILCOPY:

The attached Purchase Order/Contract having been approved, notice is hereby given to PHILCOPY that work may proceed on the above titled procurement for the PAO-Central Office, effective upon receipt and acceptance of this Notice to Proceed.

You are responsible for performing the delivery of the aforementioned supply under the terms and conditions of the Purchase Order/Contract and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the PBAC Secretariat.

Thank you very much and more power!

For and by authority of the Chief Public Attorney:

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananganggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 22 MARCH 2022 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF KYOCERA PAPER FEED, FEED ROLLER AND RETARD ROLLER AS SPECIFIED UNDER PURCHASE REQUEST NO. 269-03-2022**, HELD AT THE PAO CENTRAL OFFICE VIA PBAC ZOOM MEETING

RESOLUTION

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF FOUR (4) UNITS OF KYOCERA-MITA PRIMARY PAPER FEED UNIT; TWO (2) UNITS KYOCERA FEED ROLLER AND TWO (2) UNITS KYOCERA RETARD ROLLER, AS SPECIFIED UNDER PURCHASE REQUEST NO. 269-03-2022, FOR PAO-CENTRAL OFFICE RECORDS SECTION, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

WHEREAS, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

WHEREAS, since the parts needed to be replaced/repaired are exclusively[1] provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Twenty Five Thousand Seven Hundred Fifty Six Pesos (P25,756.00)[2];

WHEREAS, that after the conduct of a pre-procurement conference with the PBAC- Technical Working Group (PBAC-TWG) for their review and recommendation the details and specification of the subject procurement, this committee adopts the PAO-TWG's recommendation with the PAO-Supply Section justifying and proving that procurement of the subject item through its exclusive authorized distributor is most beneficial for the government as there is no substitute in the market offering a more advantageous terms considering the quality of the printing products and that the said distributor has the proper qualifications as supplier of the subject procurement in accordance with the law

---

[1] Certificate of Exclusivity of Philcopy
[2] Approved Budget for the Contract from the Financial Planning and Management Service

WHEREAS, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member Atty. Rigel Salvador moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACTING UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing from PHILCOPY the exigently needed FOUR (4) UNITS OF KYOCERA-MITA PRIMARY PAPER FEED UNIT; TWO (2) UNITS KYOCERA FEED ROLLER AND TWO (2) UNITS KYOCERA RETARD ROLLER, AS SPECIFIED UNDER PURCHASE REQUEST NO. 269-03-2022, FOR PAO-CENTRAL OFFICE RECORDS SECTION, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.**

APPROVED this 22nd day of March 2022 at the Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. MARLON BUAN
Chairperson, PBAC
Regional Public Attorney
PAO-Region IV-A

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service

DIR. MARILYN S. BOONGALING
Director II/ Officer-in-Charge
PAO-Administrative Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

(Original Signed)
ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Statistician II
Field Operations and Statistics Service

ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng MananangolPambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Control No: TRANS-2022-03-037 March 16, 2022

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-CALABARZON

Sir:

Attached herewith is the approved Purchase Request needed by the PAO-Records Section to wit:

PHILCOPY CORPORATION						
No.	**PR No.**	**Requesting Office**	**Item Description**	**Quantity**	**Unit Price**	**Total Amount**
1	269-03-2022	*Records Section*	***Kyocera-Mita Primary Paper Feed Unit***	4	3,768.00	15,072.00
			Kyocera Feed Roller (DP)	2	2,941.00	5,882.00
			Kyocera Retard Roller (DP) *(Copier Model: ECOSYS M4125IDN)*	2	2,401.00	4,802.00
TOTAL						**25,756.00**

Prepared by:

ANDRIAN H. MARASIGAN
Admin. Officer II

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

DIR. MARILYN S. BOONGALING
Director II-Administrative

3/18/22 9:34 AM
Engr. Angela M. Maramag

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
RECEIVED
MAR 15 2022
REC'D BY: 9:W

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE **Fund Cluster:** 01

Office/Section : Records Section Administrative Service		PR No.: 269-03-2022 Responsibility Center Code :		Date: March 10,2022	
Stock/ Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	PC.	Kyocera-Mita Primary Paper Feed Unit	4	3,768.00	15,072.00
	PC.	Kyocera Feed Roller (DP)	2	2,941.00	5,882.00
	PC.	Kyocera Retard Roller (DP)	2	2,401.00	4,802.00
				Total	25,756.00

Purpose: For the use of Records Section

Requested by:

Signature :
Printed Name : **Ms. Marilyn S. Boongaling** 03/10/22
Designation : **Dir. II/OIC-Admin. Service**

Approved by:

Atty. Silvestre A. Mosing
Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
EPMD
RECEIVED
MAR 14 2022
REC'D BY: TIME: 8:32

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
RECEIVED
MAR 14 2022
REC'D BY: TIME:

SALES QUOTATION NO. 42387
FEBRUARY 19, 2022

PUBLIC ATTORNEY'S OFFICE
RECORDS SECTION, PAO CENTRAL
OFFICE, DOJ BLDG, NIA ROAD COR. EAST
AVE. QUEZON CITY

ATTENTION: MR. CHRISTIAN BACAYCAY

Dear Sir / Madam:
Thank you for allowing us to serve you. Based on the assessment of our Service Engineer, we are pleased to offer you our quotation for the immediate replacement of spare parts & or consumables of your KYOCERA MULTI FUNCTION LASER COPIER ECOSYS M4125IDN, Serial No. RCX6200018, as follows:

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
KYOCERA-MITA PRIMARY PAPER FEED UNIT	2 PIECE	3,768.00	7,536.00
KYOCERA FEED ROLLER (DP)	1 PIECE	2,841.00	2,841.00
KYOCERA RETARD ROLLER (DP)	1 PIECE	2,401.00	2,401.00
		GROSS SALE	12,778.00
		TOTAL FOB	12,778.00

PAYMENT TERMS: 30 day(s)
VALIDITY: 20 days , thereafter price subject for final confirmation.

This is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the above acceptable, please send this back to us thru Fax No. 8376-6992/8376-6994 or email at west_triangle@philcopy.net with your conformity in the space herein provided.

Thank you very much.

Very truly yours,

Jerel Arle Arroyo
Branch Head

CONFORME: _____
Authorized Representative
Signature over Printed
Name / Date

This is a computer generated document and no signature is required.

S.E.: 4552
SVS CRTL #: JQOSY-YCOGYML2QS

SALES QUOTATION NO.
FEBRUARY 19, 2022

NEY\
ECTION, PAO CENTRAL OFFICE,
OG, NIA ROAD COR. EAST AVE.
ON CITY

NTION: MR. CHRISTIAN BACAYCAY

Sir / Madam:
k you for allowing us to serve you. Based on the assessment of our Service Engineer, we are pleased to offer you our quotation
e immediate replacement of spare parts & or consumables of your KYOCERA MULTI FUNCTION LASER COPIER ECOSYS
SION, Serial No. RCK6200002, as follows:

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
KYOCERA RETARD ROLLER (DF)	1 PIECE	2,401.00	2,401.00
KYOCERA FEED ROLLER (DF)	1 PIECE	2,841.00	2,841.00
KYOCERA-MITA PRIMARY PAPER FEED UNIT	2 PIECE	3,768.00	7,536.00
		GROSS SALE	12,778.00
		TOTAL FOB	12,778.00

YMENT TERMS: 30 day(s)
LIDITY: 30 days , thereafter price subject for final confirmation.

his is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the bove acceptable, please send this back to us thru Fax No. 8376-6992/8376-6994 or email at west_triangle@philcopy.net with your onformity in the space herein provided.

hank you very much.

Very truly yours,

Jarel Arle Arroyo
Branch Head

CONFORME: _____
Authorized Representative
Signature over Printed
Name / Date

This is a computer generated document and no signature is required

S.E.: 4552
SYS CRTL #: AKEPY-LN918PQIBY

PHILCOPY
THE POWER TO MULTIPLY

CERTIFICATION

To Whom It May Concern:

This is to certify that **PHILCOPY CORPORATION** is the exclusive distributor of **KYOCERA Digital Copiers,** its consumables (toners) and spare parts in the Philippines, and that we do not have sub dealer(s) selling at lower price(s) and for which no suitable substitute can be obtained elsewhere at more advantageous terms to the government that can approximate its quality and utility value performance.

For equipment items, we hereby certify that the maintenance service and spare parts are available and will be extended by our company or firm whenever needed.

Makati City, January 3, 2022

EFREN LIM QUIDILLA
President

SUBSCRIBED AND SWORN to before me this JAN 03 2022 at Makati City by Affiant exhibiting to me his SSS Number 33-1117297-0, that he is the same person who personally signed before me the foregoing Affiant and acknowledge that he executed the same.

ATTY. JOSELINO N. SUCION
NOTARY PUBLIC FOR MAKATI CITY
UNTIL DECEMBER 31,2021
EXTENDED PER B.M. NO. 3795
U-203 CARREON BLDG.
2746 ZENAIDA ST. POBLACION MAKATI CITY
IBP NO. 169458/01/02/2022
PTR NO. 8851817/01/03/2022
MCLE COMPLAINCE NO. VI-0018184/2-28-19
ROLL NO. 60799
APPOINTMENT NO. M-223

Doc. No. 456
Book No. 89
Page No. 89
Series of 2022

METRO MANILA BRANCHES
- Angono, Makati
- J.P. Rizal Annex, Makati
- Las Piñas
- Ortigas
- SM Mall of Asia
- SM Megamall
- SM North EDSA
- West Triangle

LUZON BRANCHES
- Angeles
- Calamba
- Cavite
- Dagupan
- La Union
- Legazpi
- Lipa
- Lucena
- Malolos
- Naga
- Olongapo
- Puerto Princesa
- SM City Naga
- Cabanatuan

VISAYAS BRANCHES
- Mandaue, Cebu
- Ormoc
- Tacloban
- Tagbilaran, Bohol

MINDANAO BRANCHES
- Butuan
- Cagayan De Oro
- Davao
- Kidapawan
- Limketkai
- Ozamiz
- SM City Davao Annex
- SM Lanang Premier
- Tagum
- Zamboanga

info@philcopy.net
www.philcopy.net

TO ALL TO WHOM THESE PRESENTS SHALL COME :

I, FREDERICK KA-CHONG KAN,

of Hong Kong,

a Special Administrative Region of the People's Republic of China,

Notary Public

duly authorised and qualified to practise in the Hong Kong Special Administrative Region of the People's Republic of China **DO HEREBY CERTIFY THAT:**

1. The paper writing annexed hereto is a Sworn Certificate of Guarantee Exclusive Distributorship Agreement dated 12th March, 2021 which was properly signed, for and on behalf of KYOCERA Document Solutions Asia Limited (京瓷辦公信息系統亞洲有限公司) (the "Company"), a company incorporated under the Companies Ordinance, Cap. 32, Laws of Hong Kong, by its director, Mr. Takuma KIMURA (holder of Japanese Passport bearing No. TR5627506); and

2. To the best of my knowledge and belief, the signature of the said Mr. Takuma KIMURA subscribed to the said Sworn Certificate of Guarantee Exclusive Distributorship Agreement is the signature of the said Mr. Takuma KIMURA which I have compared with his signatures on documents filed with the Companies Registry.

IN TESTIMONY whereof I have hereunto subscribed my name and affixed my Seal of Office this 25th day of March, Two Thousand and Twenty One.

FREDERICK KA-CHONG KAN
Notary Public, Hong Kong SAR,
Suites 3104-6, Central Plaza,
18 Harbour Road,
Hong Kong

4398

This Apostille only certifies the authenticity of the signature and the capacity of the person who has signed the public document, and, where appropriate, the identity of the seal or stamp which the public document bears. This Apostille does not certify the content of the document for which it was issued. To verify the issuance of this Apostille, see "https://www.judiciary.hk/en/court_services_facilities/apostille_verification.html"

此項文件加簽僅就公共文件上簽署的真確性、簽署人的身分及，如適用的話，文件上的蓋印或印模予以證明。此項文件加簽並不就文件的內容作出證明。就發出此文件加簽之資歷，見 "https://www.judiciary.hk/tc/court_services_facilities/apostille_verification.html"

APOSTILLE (Convention de La Haye du 5 octobre 1961)			
1. Country: 國家/地區	Hong Kong, China 中國香港		
This public document 此公共文件			
2. has been signed by 簽署人為	Kan Ka Chong Frederick		
3. acting in the capacity of 其行事的身分為	Notary Public 公證人		
4. bears the seal / stamp of 蓋有的蓋章/蓋印	Kan Ka Chong Frederick		
Certified 加簽證明			
5. at 在	High Court 高等法院	6. the 於	29 MAR 2021 2021 年 03 月 29 日
7. by 由	Simon KWANG Registrar, High Court 鄺卓宏 高等法院司法常務官		
8. No 編號	16138 / 2021		
9. Seal / stamp: 蓋章/蓋印		10. Signature: 簽署	

Reference Code 參考編號: B4EECD38

KYOCERA Document Solutions Asia Limited
13/F., Mita Centre, 552-566 Castle Peak Road,
Tsuen Wan, New Territories, Hong Kong
Tel: (852) 2496 5678
Fax: (852) 2610 2063
http://www.kyoceradocumentsolutions.asia

12th March 2021
Document reference: TD/PH/21031201

Philcopy Corporation
P.O. Box 5190, Philcopy Bldg.,
793, J. Rizal St., Makati,
Metro Manila, Philippines

Attention: Mr. Efren Lim Quidilla
President

Sworn Certificate of Guarantee
Exclusive Distributorship Agreement

We, KYOCERA Document Solutions Asia Limited appoint Philcopy Corporation as an exclusive distributor in marketing and servicing KYOCERA Document Solutions brand multi-functional products, laser printers and multi-functional peripheral, software solutions, including related consumables and spare parts in the Philippines. Therefore, Philcopy Corporation is responsible for sales and after sales service for the said products.

This certificate is valid till 31st March, 2022.

Yours faithfully,

KYOCERA Document Solutions Asia Limited

Takuma KIMURA, President

In witness of signature

(1) _____
Motohiro SATO, Vice President
KYOCERA Document Solutions Asia Limited

(2) _____
Hiroyuki UEDA, Director
KYOCERA Document Solutions Asia Limited

Dated this 25th day of March 2021

NOTARIAL CERTIFICATE

Fred Kan & Co.
Solicitors & Notaries
3104-06 Central Plaza
18 Harbour Road, Hong Kong

Tel: 2598 1318 Fax: 2588 1318

Ref: H8555/GEN/FK-FK

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Revenue Region No. 8A – Makati City

TCBP NO. 08A-049-02-10-R0100-2022-M

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

PHILCOPY CORPORATION

Name of Taxpayer

793 J.P. RIZAL AVENUE POBLACION MAKATI CITY
Address

000-169-318-00000

Taxpayer Identification Number

This is to certify that the above-mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this clearance.

Issued this **10th day of February 2022**

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **FEBRUARY 10, 2023** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORADUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON **FEBRUARY 8, 2022** UNDER EFPS PAYMENT TRANSACTION NO. **225863251.** ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID WITHOUT BIR DRY SEAL

01625439

ANNE M. REYES
Officer-in-Charge, Collection Division

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. *Tax Clearance Certificate (for BIDDING PURPOSES) not listed/posted herein will be deemed to have originated from an illegal source.*

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 008 - MAKATI
REVENUE DISTRICT OFFICE NO. 049 - NORTH MAKATI

BIR Form No. **2303**
Revised : November 2014

OCN: 9RC0001270720E
Date: November 03, 2017

CERTIFICATE OF REGISTRATION

TIN / BRANCH CODE	NAME OF TAXPAYER	TIN ISSUE DATE
000-169-318-00000	PHILCOPY CORPORATION	October 23, 1979

REGISTERING OFFICE : [X] Head Office [ ] Branch

REGISTERED ADDRESS
793 J.P. RIZAL AVENUE POBLACION MAKATI CITY , CITY OF MAKATI NCR, FOURTH DISTRICT PHILIPPINES 1210

TAX TYPES	FORM TYPES	FILING START DATE	TAX TYPES	FORM TYPES	FILING START DATE
MISCELLANEOUS TAX	0605	December 31, 2000	WITHHOLDING TAX - COMPENSATION	1601C	January 01, 2000
DOCUMENT STAMP TAXES - REGULAR	2000	December 31, 2008	WITHHOLDING TAX - COMPENSATION	1604CF	January 01, 2000
TRAVEL TAX - PTA	0605	December 31, 2004	REGISTRATION FEE	0605	August 12, 1997
CORPORATE INCOME TAX	1702	January 01, 1997	WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 01, 2000
CORPORATE INCOME TAX	1702Q	July 22, 1998	WITHHOLDING TAX - EXPANDED/OTHERS	1601E	January 01, 2000
VALUE ADDED TAX	2550Q	December 31, 1998	IMPROPERLY ACCUMULATED EARNINGS TAX	0611	December 31, 2015
VALUE ADDED TAX	2550M	January 01, 1997			

TAXPAYER TYPE/S: DOMESTIC CORPORATION

		CATEGORY	REGISTRATION DATE
TRADE NAME 1	PHILCOPY CORPORATION		October 23, 1979
Line of Business (PSIC)	47739 OTHER RETAIL SALE OF NEW GOODS IN SPECIALIZED STORES, N.E.C.	Primary	

REMINDERS:
1. PAYMENT OF ANNUAL REGISTRATION FEE ON OR BEFORE JANUARY 31, USING BIR FORM NO. 0605
2. FILING OF REQUIRED TAX RETURN/S TO CONFORM WITH THE ABOVE TAX TYPE/S, WHETHER WITH OR WITHOUT BUSINESS OPERATION, TO AVOID PENALTIES
3. THE FOLLOWING SHALL LIKEWISE BE ACCOMPLISHED:
   - APPLICATION FOR REGISTRATION OF MANUAL BOOKS OF ACCOUNTS AND/OR COMPUTERIZED ACCOUNTING SYSTEM OR COMPONENTS THEREOF (BIR FORM NO. 1900)
   - APPLICATION FOR AUTHORITY TO PRINT MANUAL RECEIPTS AND INVOICES (BIR FORM NO. 1906)
4. IMMEDIATELY INFORM THIS DISTRICT OFFICE IN CASE OF TRANSFER/CESSATION OF BUSINESS AND OTHER CONCERNS BY FILING BIR FORM NO. 1905 TO STOP GENERATION OF OPEN CASES

BUWIS RENTAS INTERNAS DST 2017 06535216

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

ISABEL A. PAULINO
REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATION MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

REPUBLIC OF THE PHILIPPINES

CITY OF MAKATI

BUSINESS PERMITS OFFICE

PERMIT NO. 32135

32135

PAHINTULOT SA PANGANGALAKAL
(BUSINESS PERMIT)

MATALASTAS NG LAHAT:
(KNOW ALL MEN BY THESE PRESENTS)

NA SI / ANG:
(THAT)

PHILCOPY CORPORATION
na matatagpuan at may pahatirang sulat sa
(with postal address at)

793 J.P. RIZAL ST., POBLACION
na itinatag nang may buong karapatan at umiiral sa ilalim ng mga batas ng
(duly recognized and existing under the laws of the)

Republika ng Pilipinas, ay pinagkalooban ng pahintulot na mangalakal bilang
(Republic of the Philippines, is hereby granted the permit to operate as)

RTN: SEO

ngayong ika- 21 ng January 2022
(on this) (day of)

Ang pahintulot na ito ay matatapos sa ika- 31 of December 2022
(this permit expires on)

Malibang ito'y maagang bawiin at pawalang bisa.
(unless sooner revoked)

ATTY. MARIBERT Q. PAGENTE
HEAD, BUSINESS PERMITS AND LICENSING OFFICE

HON. MAR-LEN ABIGAIL S. BINAY
PUNONG PANGLUNSOD
(CITY MAYOR)

TAX YEAR :	2022	QUARTER :	4
O.R. NO. :	4424479BU	O.R. DATE :	01/14/2022
O.R. AMOUNT :	387,945.45		

MAYOR'S PERMIT FEE	9,000.00
BUSINESS TAX	919,689.37
SANITARY PERMIT FEE	600.00
GARBAGE FEE	6,750.00
SIGNBOARD FEE	200.00
ENGINEERING FEE	0.00
INDIVIDUAL MP FEE	5,600.00
INDIVIDUAL HC FEE	5,600.00
MEAT INSPECTION FEE	0.00
FSI FEE	2,482.50
BARANGAY CLEARANCE FEE	7,000.00
OTHER FEES / PENALTY / INTEREST	0.00
TOTAL	**956,921.87**

Tax Credit as per OR# CT2021061500004 P:668976.42

IMPORTANT

Failure to renew this Business Permit within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge and two percent (2%) penalty per month. Upon closure of business, surrender this permit to City Treasurer's Office on or before the twentieth (20th) day of the month following the quarter to avoid penalty.

8409541P

ITO AY DAPAT IPASKIL SA HAYAG NA POOK NG KALAKALAN AT DAPAT IPAKITA SA SANDALING HINGIN NG MGA KINAUUKULANG MAYKAPANGYARIHAN.

THIS MUST BE POSTED ON CONSPICUOUS PLACE AND BE PRESENTED UPON DEMAND BY PROPER AUTHORITIES.

CONTROL NO.:

REPUBLIC OF THE PHILIPPINES
CITY OF MAKATI
BUSINESS PERMITS OFFICE
BILLING ASSESSMENT

MAYORS PERMIT NO. 25

NAME OF TAXPAYER:	BUSINESS ID	MODE OF PAYMENT	DATE BILLED	STATUS
PHILCOPY CORPORATION	8409542	4 Quarter/s	01/07/2022	Renewal

LOCATION/ADDRESS OF BUSINESS:	NAME OF BUSINESS:
750 J.P. RIZAL ST. POBLACION	PHILCOPY CORPORATION

TAX CODE	KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	%INT	SUR. / INT.	TOTAL
	Tax for 2022					
	MAYOR'S PERMIT					
GEN	GEN. MERCHANDISE-NO		5,000.00	0	0.00	5,000.00
SEO	SERVICES - OTHER CO		4,000.00	0	0.00	4,000.00
			9,000.00		0.00	9,000.00
	CITY LICENSE					
GEN	GEN. MERCHANDISE-NO	104,387,196.06	782,903.97	0	0.00	782,903.97
SEO	SERVICES - OTHER CO	18,258,053.54	136,785.40	0	0.00	136,785.40
			919,689.37		0.00	919,689.37
	SANITARY FEE		600.00	0	0.00	600.00
	GARBAGE FEE		6,750.00	0	0.00	6,750.00
	SIGNBOARD FEE		200.00	0	0.00	200.00
	ENGINEERING FEE		0.00	0	0.00	0.00
	INDIVIDUAL MP FEE		5,600.00	0	0.00	5,600.00
	INDIVIDUAL HC FEE		5,600.00	0	0.00	5,600.00
	FSI FEE		2,482.50	0	0.00	2,482.50
	MEAT INSPECTION		0.00	0	0.00	0.00
	BAWY CLEARANCE		7,000.00	0	0.00	7,000.00
		Sub Total	956,921.87		0.00	956,921.87
		TOTALS	956,921.87		0.00	956,921.87
			Tax Credit			(568,976.42)
						387,945.45

PAYMENT APPROVED BY:
CLARIZA V. LABARES
OIC, BUSINESS TAX DIVISION
P. CEJALVO ROSE

PAYMENT RECEIVED BY:

Schedule of Payments

1st quarter payment on or before the twentieth (20th) day of January

2nd quarter payment on or before the twentieth (20th) day of April

3rd quarter payment on or before the twentieth (20th) day of July, and

4th quarter payment on or before the twentieth (20th) day of October

ASSESSED BY:

Page :1/2

RECOMMENDED BY:

ATTY. MARIBERT Q. PAGENTE
HEAD, BUSINESS PERMITS & LICENSING OFFICE

RECOMMENDING APPROVAL BY:

APPROVED BY:

MAR-LEN ABIGAIL S. BINAY
CITY MAYOR

FORM NO. 120389

FORM NO. 120389

CLAIM STUB FOR THE MAYOR'S PERMIT

NAME OF TAXPAYER:	BUSINESS ID	MODE OF PAYMENT	DATE BILLED	STATUS
PHILCOPY CORPORATION	8409542	4 Quarter/s	01/07/2022	Renewal

RECEIVED BY:	DATE RECEIVED:	RELEASED BY:	DATE RELEASED:	CLAIM DATE:	AMOUNT TO BE PAID:
		JAN 07 2022			

OFFICIAL RECEIPT

Republic of the Philippines
City of Makati
OFFICE OF THE TREASURER

BUSINESS TAXES AND FEES DIVISION

Accountable Form No. 51 Revised January, 1992	ORIGINAL
DATE 01/14/2022	No. MKTCF 4424479

PAYOR 840954P 4424479BU
PHILCOPY CORPORATION

NATURE OF COLLECTION	FUND AND ACCOUNT CODE	AMOUNT
MAYOR'S PERMIT		9,000.00
SANITARY FEE		600.00
GARBAGE FEE		6,750.00
SIGNBOARD FEE		200.00
INDIVIDUAL MP FEE		5,600.00
INDIVIDUAL HC FEE		5,600.00
FSI FEE		2,482.50
BRGY CLEARANCE		7,000.00
RTN - Gross: 104,387,196.06		782,903.97
SEO - Gross: 18,238,053.34		136,785.40
Less Tax Credit as per OR # CT202106150008		658,976.42

AMOUNT IN WORDS 12/31/2022 **387,945.45**
THREE HUNDRED EIGHTY SEVEN THOUSAND NINE HUNDRED FORTY FIVE AND 45/100

	DRAWEE BANK	NUMBER	DATE
☐ CASH			
☑ CHECK ₱ 387,945.45	BDO	015561	01/13/2022
☐ MONEY ORDER			

RECEIVED THE AMOUNT STATED ABOVE.

1 of 1

EMELITA MACAPANTAY
COLLECTING OFFICER

Note: Write the number and date of this receipt on the back of check or money order received.

CONTROL NO.:

REPUBLIC OF THE PHILIPPINES
CITY OF MAKATI
BUSINESS PERMITS OFFICE

BILLING ASSESSMENT

MAYORS PERMIT NO.

NAME OF TAXPAYER:	BUSINESS ID	MODE OF PAYMENT	DATE BILLED	STATUS
PHILCOPY CORPORATION	840954P	4 Quarter/s	01/07/2022	Renewal

LOCATION/ADDRESS OF BUSINESS: 793 J.P. RIZAL ST. POBLACION

NAME OF BUSINESS: PHILCOPY CORPORATION

TAX CODE	KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	%INT	SUR. / INT.	TOTAL
	Tax for 2022					
	MAYOR'S PERMIT		5,000.00	0	0.00	5,000.00
BIN	GEN. MERCHANDISE-NO		4,000.00	0	0.00	4,000.00
SEO	SERVICES - OTHER CO					
			9,000.00		0.00	9,000.00
	CITY LICENSE		782,903.97	0	0.00	782,903.97
BIN	GEN. MERCHANDISE-NO	104,587,196.06	136,785.40	0	0.00	136,785.40
SEO	SERVICES - OTHER CO	18,238,053.34				
			919,689.37		0.00	919,689.37
	SANITARY FEE		600.00	0	0.00	600.00
	GARBAGE FEE		6,750.00	0	0.00	6,750.00
	SIGNBOARD FEE		200.00	0	0.00	200.00
	ENGINEERING FEE		0.00	0	0.00	0.00
	INDIVIDUAL MP FEE		5,600.00	0	0.00	5,600.00
	INDIVIDUAL BC FEE		5,600.00	0	0.00	5,600.00
	FSI FEE		2,482.50	0	0.00	2,482.50
	MEAT INSPECTION		0.00	0	0.00	0.00
	BRGY CLEARANCE		1,000.00	0	0.00	1,000.00
		Sub Total	956,921.87		0.00	956,921.87
	TOTALS	Total	956,921.87		0.00	956,921.87
		Tax Credit				(568,976.42)
					APPROVED BY:	387,945.45

PAYMENT APPROVED BY:
CLARIZA V. LABARES
OIC, BUSINESS TAX DIVISION

PAYMENT RECEIVED BY:

Schedule of Payments

1st quarter payment on or before the twentieth (20th) day of January

2nd quarter payment on or before the twentieth (20th) day of April

3rd quarter payment on or before the twentieth (20th) day of July, and

4th quarter payment on or before the twentieth (20th) day of October

Page :1/2

ASSESSED BY:

RECOMMENDED BY:

ATTY. MARIBERT Q. PAGENTE
HEAD, BUSINESS PERMITS & LICENSING OFFICE

RECOMMENDING APPROVAL BY:

APPROVED BY:
MAR-LEN ABIGAIL S. BINAY
CITY MAYOR

FORM NO. 120389

FORM NO. 120389

CLAIM STUB FOR THE MAYOR'S PERMIT

NAME OF TAXPAYER:	BUSINESS ID	MODE OF PAYMENT	DATE BILLED	STATUS
PHILCOPY CORPORATION	840954P	4 Quarter/s	01/07/2022	Renewal

RECEIVED BY:	DATE RECEIVED:	RELEASED BY:	DATE RELEASED:	CLAIM DATE:	AMOUNT TO BE
		JAN 07 2022			

Republic of the Philippines
City of MAKATI
BUSINESS PERMITS OFFICE
Renewal of Business Permit 2022

Received

Bus. I.D. No. 9801855
Buss. Name: PhilCopy Corp.
Date: Time:
Received By: Received by: Roman M. Dela Cruz

Republic of the Philippines
City of MAKATI
BUSINESS PERMITS OFFICE
Renewal of Business Permit 2022

Received

Bus. I.D. No. 2180471
Buss. Name: PhilCopy Corp.
Date: Received by: Time:
Received By: Roman M. Dela Cruz

Republic of the Philippines
City of MAKATI
BUSINESS PERMITS OFFICE
Renewal of Business Permit 2022

Received

Bus. I.D. No. PhilCopy Corp.
Buss. Name:
Date: 1-9-22 Time:
Received By: Received by: Roman M. Dela Cruz

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

PHILCOPY CORPORATION

793 JP Rizal Ave., Poblacion ,
Makati City , Metro Manila , NCR , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 22-Jun-2001 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **PHILCOPY CORPORATION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 11-May-2022

Issued this 06th day of May 2021.
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 20010620594572903114 6
Amended Date as of February 14, 2022 3:18 PM

REMINDERS [1]

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*

- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*

- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

[1]Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

PHILCOPY CORPORATION

793 JP Rizal Ave., Poblacion ,
Makati City , Metro Manila , NCR , Philippines

SEC Certificate	Registration Date : 22-Nov-1979 SEC Certificate Number : 89173
Mayors Permit	Expiration Date : 31-Dec-2022 Permit Number : 32135 Place of Issue : MAKATI CITY Issued By / Signatory : HON. MAR-LEN ABIGAIL S. BINAY Issuance Date : 21-Jan-2022
Tax Clearance	Expiration Date : 10-Feb-2023 TCC Number : 08A-049-02-10-R0100-2022-M Issued By / Signatory : ANNE M. REYES Issuance date : 10-Feb-2022
Audited Financial Statement	Date of Filing : 29-Apr-2021 Current Asset : 593,199,864.96 Total Asset : 625,742,045.52 Current Liabilities : 307,788,768.15 Total Liabilities : 307,788,768.15 Name of Auditor : GUILLERMA M. GUMERA BIR RDO Code : 49
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 200106205945729031146
Amended Date as of February 14, 2022 3:18 PM

Republic of the Phil
SECURITIES AND EXCHANGE
EDSA, Greenhills, Mand
Metro-Manila

DATE TODAY 23/12 | TEMPORARY NUMBER | REGION | ROD | T 850940 | REGION | REVENUE DISTRICT OFFICE

THE NUMBER INDICATED ABOVE IS YOUR TEMPORARY TAXPAYER ACCOUNT NUMBER. YOU MAY USE IT IN YOUR TRANSACTIONS WITH THE BIR. PRESENT THIS STUB TO YOUR ... FROM TODAY TO CLAIM YOUR T.A.N. ID CARD.

YOUR BIR REPRESENTATIVE

CLAIM STUB

Phil. Copier Corp.

Reg. No. 89170

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

WHEREAS, *Articles of Incorporation duly signed and acknowledged for the organization of the* PHILIPPINE COPIER CORPORATION

under and in accordance with the provisions of Act of the Philippine Commission Numbered Fourteen hundred and fifty-nine, enacted March first, Nineteen hundred and six, as amended by Acts of the Philippine Legislature, Numbered Fifteen hundred and six, Fifteen hundred and sixty-five, Sixteen hundred and thirty, Seventeen hundred and forty-four, Eighteen hundred and thirty-four, Eighteen hundred and ninety-five, Twenty hundred and three, Twenty hundred and twelve, Twenty hundred and thirty-seven, Twenty hundred and ninety-two, Twenty-one hundred, Twenty-one hundred and thirty-five; Twenty-four hundred and fifty-two, Twenty-seven hundred and twenty-eight, Twenty-seven hundred and ninety-two, Twenty-nine hundred, Twenty-nine hundred and ninety-four, Thirty-five hundred and eighteen, Thirty-six hundred and ten, Thirty-seven hundred and forty-one, Thirty-eight hundred and forty-nine and Thirty-eight hundred and fifty, and Commonwealth Acts Numbered Two hundred and eighty-seven, and Four hundred and thirty-seven, were presented for filing in this Commission on October 5, 1979, *and a copy of which said Articles is hereto attached:*

NOW, THEREFORE, *by virtue of the powers and duties vested in me by law, I hereby certify that the said Articles of Incorporation were, after due examination to determine whether they are in accordance with law, duly registered in the Commission on the* 23rd *day of* October, *Anno Domini Nineteen hundred and* seventy-nine.

IN TESTIMONY WHEREOF, *I have hereunto set my hand and caused the seal of this Commission to be affixed at* Mandaluyong, Metro-Manila, *Philippines, this* 23rd *day of* October, *in the year of our Lord nineteen hundred and* seventy-nine.

JULIO A. SULIT, JR.
Associate Commissioner